CRANA Board Meeting

Tuesday, Jan 16, 2018

6:00 PM

Attendance: Denise Pantelis, Cary Retlin, Richee Jesky, Pam Smith, Irene Lewis.

**Minutes**

Discussion topics

1. **Donation of 4-10 pizzas from Vic’s has been requested. The manager or owner are expected to call soon to confirm.**

Denise is working with Vic’s to try to arrange food for the annual meeting.

A motion was made by Cary to vote on using a budget of $150 for beverages and possibly pizza for the annual meeting. Vote was unanimous yea.

**2) In order to hold the annual meeting at Pioneer a cost of $140 is required for janitor services.**

A motion has been raised by Cary to approve the expenditure. Vote was unanimous yea.

Discussion was around the hold harmless waiver required for the meeting at Pioneer.

3) A discussion was made around the annual meeting agenda.

Agenda will include dues, attendance, open house, city planning department, and announcements.

Either Leonard Bauer or Joyce Phillips with the city’s planning department will present at the annual meeting on the Missing Middle Housing

4**) Discussion around newsletter**

Copies of the newsletter which will include will be done on Thursday the 18th. The newsletter will include the date and location for the annual meeting.

A discussion was done around newsletter distribution.

Individuals have volunteered by email. have been chosen.

**5) A discussion was made around the annual meeting agenda.**

Agenda will include dues, attendance, open house, city planning department, and announcements.

**6) Approval of minutes for minutes on November 2017**

A motion has been made to approve the November meeting minutes with approved edits. Vote for yea was unanimous.

Meeting adjourned 6:50pm.